## Sample Template

**Pulmonary Fellowship**

**QI Project**

**Final Report**

**Project title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Fellow participants: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Faculty Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. State the practice based question that you evaluated in your project?
2. Define the parameters (who, what, time period) of your evaluation.
3. Attach data collection tool that you used to record data.
4. *Briefly* state what you found related to the question you were studying:
5. State what changes you implemented (or recommended) based on these finding.
6. What were the outcomes of your changes and conclusions?
7. Based on the above:
   1. Did you answer your question?
   2. If not, is there anything else you would do differently in your next practice based improvement study?
8. *Briefly* summarize what additional things could be done to improve your practice and how you would implement these changes.